Internship Report

<u>On</u>

Sonargaon University an Overview

Submitted by

Sonia Akter ID: BBA1802014026 Program: Bachelor of Business Administration Major in Accounting Semester: Summer-21

Submitted to

Md. Masud Rana Asst. Professor Department of Business Administration

Submitted for partial fulfilment of the degree of Bachelor of Business Administration



Sonargaon University (SU) Dhaka-1215

Supervised by

Md. Masud Rana Asst. Professor & Coordinator Internship & Placement Program Department of Business Administration Sonargaon University (SU)

Submitted by

Sonia Akter ID: BBA1802014026 Department of Business Administration Sonargaon University (SU) Date of Submission 25th Sept, 2021



<u>Table Content</u>

Serial	Name of Topic	Page no
No		
	Letter of Transmittal	I
	Declaration	II
	Supervisor's Declaration	
	Acknowledgement	IV
	Executive of the Study	V
	Executive Summary	VI
	Chapter One: INTRODUCTION	1 to 13
1.0	Introduction	1 to 2
1.1	Origin of the Report	3
1.2	Objective of the Study	3
1.3	Methodology	4
1.4	Limitations of the Reports	5
	CHAPTER TWO: ORGANIZATION PROFILE	6 to 19
2.0	Organization Orientation	6 to 19
2.1	Mission and Vision	19
2.2	Value	20
2.3	The Logo	21
2.4	Location	21
-	CHAPTER THREE: LEARNING, ANALYSIS AND FINDINGS	22 to 55
3.0	Learning	22 to 24
3.1	Learning From organization	25
3.3	Learning From Internship Program	25
3.4	Analysis	26 to 46
3.5	Findings	47
	CHAPTER FOUR: RECOMMENDATION & CONCLUSION	48 to 49
4.0	Recommendation	49
4.1	Conclusion	56
4.2	References	56

Letter of Transmittal

20th September, 2021 To Md. Masud Rana Asst. Professor Dept. of Business Administration Sonargaon University, Dhaka-1215

Subject: Submission of Internship Report.

Dear Sir,

It is my great pleasure to submit Internship Report on "Sonargaon University Over View" as a pre-requisition for the completion of BBA program. I tried to prepare this report using my academic knowledge and practical experience which way I have gathered about the loan during this project report and also which way collection data. And to fulfil the objective of the study. I also tried to be acquainted with the activities of Sonargaon University and put all the affect to prepare an acceptable this report.

Finally, I would like to thank for your valuable guidance and thoughtful advice in preparing the report. I strongly believe that you will be kind enough to accord approval to this report. Would you please kindly accept my paper and this report.

Yours sincerely

(Sonia Akter) ID: BBA1802014026 Program: BBA Major: Accounting Department of Business Administration Sonargaon University (SU)

Declaration

I Do hereby solemnly declare that the work presented in this project Report has been carried out by me and has not been previously submitted to any other university.

The work I have presented does not breach any existing copyright and no portion of this report is copied from any work done earlier for degree or otherwise.

I father undertake it indemnify the department against any loss damage arising from breach of the forgoing obligations.

Yours sincerely

Sonia Akter ID:1802014026 Program: BBA Major: (Accounting Major) Department of Business Administration Sonargaon University (SU)

Supervisor's Declaration

This is to approve that this project report on "Sonargaon University" has been prepared by Sonia akter, ID: 1802014026, Department of Business Administration under my Supervision.

I have Monitored his activates & helped him to write the report from time. I think he has done a good job to prepare this report within the specified time frame. I wish her every success.

----- Md. Masud Rana

Asst. Professor Department of Business Administration Sonargoan University

ACKNOWLEDGEMENT

First I express my heartiest thanks and gratefulness to almighty God for his divine blessing makes me possible to complete Internship Report successfully.

I am really grateful and wish our profound our indebtedness to Supervisor Md. Masud 3

Rana, Sonargaon University, Dhaka. Deep Knowledge & keen interest of my supervisor in the field of Accounting to carry out this Internship Report. His endless patience, scholarly guidance, continual encouragement, constant and energetic supervision, constructive criticism, valuable advice, reading many inferior draft and correcting them at all stage have made it possible to complete this Internship Report.

I would like to thank our entire course mate in <u>Sonargaon University</u>, who took part in this discuss while completing the Internship Report. I am amazingly paying my isolation to all the authors and journalists whose works offer assistance me to draft this unique Internship Report.

Finally, I must acknowledge with due respect the constant support and patience of our parents.

Executive Summary

The internship is designed to have a practical experience while passing through the theoretical University. This University Committed to making the learning of its student well augmented in faculty members coming from the best institutions of home and abroad.

In the First chapter I have discussed the introduction. In Chapter 2 I have discussed about Organization Profile. By which we will know the organization, important mission and. Value and their location. On nest Chapter, I have discussed Sonargaon University Activates. Basically I have discussed my work related activities I Sonargaon University. On next, I have mentioned analysis and findings associated with the Organization and this report. I have also discussed about what I have learnt during the internship at Green Road Branch.

Lastly in Chapter 5, I have given Conclusion, Recommendation and References.

Chapter One: INTRODUCTION

INTRODUCTION

Sonargaon University started its journey in 2012, spurred in action by an oath to radically change the picture of tertiary education of *the country in*

private universities by administering pragmatic and uniquely engrossing programs that no other private university y ever attempted to offer. Since the very first day of operations entered the scene of academia with nineteen exclusive programs spanning over full-fledged faculties.

Today, Sonargaon University stands proudly with its location in the epicenter of Dhaka, offering courses ranging from engineering to arts. SU took its bold steps in putting forward to the people a plethora of highly demanding engineering subjects encompassing almost all the facets of engineering and technology.

Similarly, SU Is providing a unique blend of majors for course in business and arts to better serve the demands of the country. SU has not kept its domains encapsulated by typical profit diased motive which is duly reflected in its decision to offer well suited courses for the country which are not offered elsewhere. with that in has its distinctive courses in law Criminal Justice.

SU is committed to making the learning of its students well augmented in this fast changing world. in order to achieve that's has been able to recruit a team of highly qualified faculty members coming from the best institution of home and abroad. It is in SU's mission to exploit the genius in its competent workforce to assist further in the development of the university education is best disseminated through intricate integration of teaching & research. With that in minds has established state of the art research and laboratory facilities to aid its students & teachers in their quest of knowing more, beyond the boundaries of the class room. SU also take pride in their board of trustees whose visionary initiatives have been able to put a marked impression by now. The activities of SU are presented in the nutshell. In the concluding statement would like to wish Sonargaon University all the best and hope that I would be able to put in my expertise to further support the growth of this promising institution.

ORIGIN OF THE REPORT

The internship program is a mandatory requirement for the students who wish to a BBA graduate. In the internship program was attached to host organizational name Sonargaon University (SU). This report prepared on my personal experience on the day to day organizational activities, theoretical experience and under close supervision of my internal support as well as my official supervisor.

OBJECTIBVES OF THE STUDY

The main objectives of the report will be to provide an overview the Sonargaon University. A study on the main campus situated at 147/I Green Road with fulfilling the requirement of BBA program. However, the objective behind this study is something broader. Objectives of the report are summarized in the following manner-

*Presentation of an introduction about Sonargaon University.

*To gain knowledge and view the application of theoretical knowledge in

the real life

*Sonargaon University. competitive within the industry.

- * To review the strengths and weaknesses of Sonargaon Universities.
- * Current assessments and future directions.
- * To analyze organization activates of Sonargaon Universities.

METHODLOGY:

From me educational background I have learned different methodology in research process. So in this study I had the opportunity to implicate may educational knowledge in practical field have to collected data from many sources.

PRIMARY SOURCES:

Personal Interview face to face conversation and in depth interview with the respective officers of the branch.

Personal observation observing the procedures of organizational activities followed by each department.

Practical work exposure on different areas of the branch.

Informal conversation with the students.

Consulting with supervisor.

Close conversation of the task by different department officers.

Study of different files of different sections of this organization.

SECONDARY SOURCES:

Annual report of Sonargaon University.

Prospectus Published by Sonargaon university.

Intern is also used as a theoretical source of information

Website and newsletters are also used as a major source.

Page | - 4 -

Limitations of the Report:

To prepare a report on the achieved practical experience in a short duration (only three months) is not an easy task. In preparing this report some problems and limitations have encountered which are follows:

The main constraint of the study is insufficiently of current information, relevant to the study.

All the required information is not available in any specific branch of the organization and there is also limited opportunity to visit more than one branch.

Due to time limitations many aspects could not be discussed in the present report.

Lack of experience in internship report writing.

CHAPTER TWO: ORGANIZATIO NPROFILE

Organizational Orientation:

Sonargaon University(SU) is a private university located at Dhaka, Bangladesh. The university was established in 2012 under the Private University Act, 1992. It has been accredited by the Government of the People's Republic of Bangladesh, curricula and academic while its programs have been approved by the University |Grants Commission (UGC). it was established under the private University Act 2010 with the approval of the Government of Bangladesh on December 2012 for awarding degrees in various fields. The President of the People's Republic of the Bangladesh is the Chancellor of Sonargaon University (SU). The main campus situated at 147/I Green Road, Dhaka, Bangladesh. Other campus is located at 146 Wirlessgate, Mohakhali, and Dhaka.

The University has 3 Faculty. They are:

Faculty of Science & Engineering

- Dept. of Civil Engineering
- Dept. of Architecture
- Dept. of Naval Architecture and Marine Engineering
- Dept. of Electrical and Electronic Engineering
- Dept. of Mechanical Engineering
- Dept. of Computer Science and Engineering
- Dept. of Textile Engineering
- Dept. of Fashion Design and Technology (FDT)
- Dept. of Apparel Merchandising (AMT)

Faculty of Business Department of Business Administration

- Program Bachelor of Business Admiration (BBA)
- Program Master of Business Admiration (MBA)
- Program Executive Master of Business Admiration (EMBA)
- Program Master of Bank Management (MBM)
- Program MBA in Supply Chain Management
- Program MBA in Apparel Merchandising (MAM)
- Program MBA in Textile & Fashion Marketing (MTFM)

Faculty of Arts and Humanities Department of Law

- Program LLB (Hon's)
- Program LLM (1 & 2 year)

Description of Science and Engineering Faculty: Dept. of Civil Engineering

- Civil Engineering is the oldest and broadest of the engineering disciplines. As the name implies, Civil engineers serve people, and thus they have been called "the engineers and architects of out constructed world."
- Civil engineers conceive, plan design, construct, operate and maintain the facilities and systems that serve the basic needs of our society. This infrastructure includes building's, bridges, water tanks, transmission lines, pipelines, highway's, railroads, airports, water and wastewater collection/treatment/distribution systems, dams and power plants. More than any profession, civil engineers can have a positive effect on the protection of our environment.

Degree Requirements:

The B.Sc. in Civil Engineering degree

requirements will be as follows:

- Completion of 163 credits
- Completion of the project/thesis with at least a 'D' grade.
- The minimum GPA requirement for obtaining a bachelor's degree in civil engineering is 2.25.

Dept. of Architecture

- The Department of Architecture is one of the pioneer departments that launched the first academic activity of SU at its own campus in Kawranbazar, Dhaka.
- The Department of Architecture aims at a curriculum befitting the contemporary at a curriculum befitting the contemporary needs providing a student with reasonable flexibility in selection of courses to move horizontally and vertically to suit his/her aptitude and interest.
- The academic atmosphere is characterized by rich co-curricular activities and a lively culture life. The program is pragmatic in the sense that it is cut to the needs of the profession, keeping intact all the skills demanded from a *professional B.Arch. degree, but not to* unnecessarily burden the students. The design studios, the vital part of the curriculum are taught by 2 to 3 teachers.

Dept. of Naval Architecture and Marine Engineering:

- The Department of Naval Architecture and Marine Engineering offers to study in the exciting field of engineering for the marine environment and will help to prepare the individual for a career in many aspects of the field.
- Degree Requirements:
- Completion of 155.25 credits
- Completion of the project/thesis with at least a 'D' grade.
- The minimum GPA requirement for obtaining a bachelor's degree in Naval Architecture and Marine engineering is 2.25

Dept. of Electrical and Electronic Engineering

 Dept. of Electrical and Electronic Engineering is one of the major department in terms of its multi-disciplinary nature at teaching and research activities in Sonargaon University (SU). The department educates the students to acquire learning skills, creativity, team-work and leadership abilities in a wide range of industries and engage themselves in research and development activities. The courses offered by the department may seem rigorous syllabi as a passion for knowledge, but actually it is and attempt to teach how to apply the knowledge to the basics as well as advanced level by offering variety of discipline electives that cover most of the modern technologies.

Degree Requirements

- The B.Sc. in EEE degree requirements will be as follows:
- Completion of 157.50 credit hours
- Completion of the project with at least a 'C' grade
- Passing all the courses individually and maintaining minimum CGPA of 2.25

Dept. of Mechanical Engineering:

Mechanical Engineering is one of the oldest branches of engineering and hence is sometimes rightly titled as the 'mother of engineering' it is a very pervasive field in our daily lives. Starting back from the very first invention of the pre-historic wheel to the intricacies of futuristic aircrafts, mechanical engineering is omnipresent. MD at SU pledges to take its students to such erudite extents, through its widely acclaimed course curriculum, highly qualified teaching staff, research and laboratory facilities.

- Degree Requirements:
- The B.Sc.in Mechanical Engineering degree requirement will be as follows:
- Completion of 160.5 credits
- Completion of the project/thesis with at least a 'D' grade
- The minimum GPA requirement for obtaining a bachelor's degree in Mechanical engineering is 2.25

Dept. of Computer Science and Engineering:

 The Dept. of Computer Science and Engineering offers a 4 4-year Bachelor of Science degree program for prospective undergraduate students. Computer Science is the study of information and computation, and of practical techniques for using machines to process information and perform computation. As the demand for new technology grows and changes, Computer Science is always at the forefront of developments in the field. The graduate should not only be well conversant with the computer as a problem solving tool, he/she should be aware of the problems of today's world, have good communication skills and should also think of his/her work in business efficiency terms.

- Degree Requirements:
- The B.Sc.in CSE degree requirements will be as follows:
- Completion of 163 credit hours
- Completion of the project/thesis with at least 'D' grade.
- Passing of all course individually and maintaining a minimum CGPA of 2.25

Dept. of Textile Engineering:

- The large an expanding textile and apparel industry in Bangladesh has been placing an increasing demand of highly skilled manpower with technological and managerial background.
- There are demands for textile graduates in other areas of economic activates.
- With the aim to meet the demand and also to strengthen the technological base of the industry.
- Degree Requirements:
- The B.Sc.in Textile Engineering degree requirements will be as follows:
- Completion of 16.0 credit hours
- Passing of all courses individually and maintaining a minimum CGPA of 2.25

Dept. of Fashion Design and Technology (FAD):

- Today the textile and apparel industry is the most important industrial sector in Bangladesh.
- The large and expanding textile and apparel industry in Bangladesh has been placing a These are demands for textile graduates in other areas of economic activates.
- With the aim to meet the demand and also to strengthen the technological and managerial background.
- These are demands for textile graduates in other areas of economic activities.
- With the aim to meet the demand and also to strengthen the technological base of the industry over the years we have established state-of-the -art textile testing and garments technology laboratories.

Degree Requirements:

- The Fashion Design and Technology degree requirements will be as follows:
- -
- Completion of 164 credit hours
- Passing of all courses individually and maintaining a minimum CGPA of 2.25

Dept. of Apparel Merchandising (AMT):

- Over the years we have established state of the art textile testing, fabric manufacturing, wet processing and garments technology laboratories.
- Degree Requirements:
- The Apparel Merchandising degree requirements will be as follows:

- Completion of 164 credit hours
- Passing of courses individually and maintaining a minimum CGPA of 2.25

Faculty of Business:

- Department of Business Administration
- Bachelor of Business Administration (BBA)
- The degree Is designed to give a board knowledge of the functional areas of a company and their interconnection, while also allowing core specialization in a particular area. BBA programs thus expose students to a variety of core subjects allow student to specialize in a specific academic area. The degree also develops the student's practical managerial skills, communication skills and business decision making capab*ility*. Many programs thus incorporate training and practical experience, in the form of case projects, presentations, internships, industrial visits, and interaction with experts from the industry.

Degree Requirements:

- The BBA degree requirements will be as follows:
- Completion of 136 Credits hours
- Completion of the project/internship with at least a 'D' grade
- The minimum CGPA requirements for obtaining a BBA degree is 2.25

Master of Business Administration (MBA)

 The master of Business Administration program is a professional graduate program for individuals who plan career as managers. The primary emphasis is on the management of business organization in the private sector. The program also prepares individuals who plan careers in government, semi-government, NGO and social and Private organizations.

Degree Requirements:

- The MBA degree requirements will be as follows:
- A student must have to complete at least 20 courses
- The student must secure a minimum CGP A 2.25 to be awarded MBA degree.
- Executive Master of Business Administration (EMBA)
- The executive program is designed for people, who are in managerial positions and feel the need for additional education in order to improve their executive skills. This program requires 48 credits, which should be completed within 4 semesters. A student has to take minimum 2 course, which equivalent to 6 credits and may take maximum 5 courses in a single semester.

Degree Requirements:

- The EMBA degree requirements will be as follows:
- Successful completion of 48 credit hours
- Passing of all courses individually and maintaining a minimum cumulative grade points average of 2.25
- Masters of Bank Management (MBA)
- Sonargaon University is offering MBA program to provide skill man power for the development of financial sector. The MAB program is a

professional postgraduate program for bank officers and others who plan career in banking and allied fields.

• The MBM program constitutes a total of 66 credit hour. A student shall have to complete 20 courses with 3 credit hour for each course.

MBA in Supply Chain Management

MBA in supply chain management a post graduate program, focuses on supply, delivery and management and financial strategies. Those planning taking the degree will be a master degree in a business-related subject.

Degree Requirements:

- A student must have to complete at least 20 courses
- The student must secure a minimum CGPA 2.25 to award MBA to supply Chain.

MBA in Apparel Merchandising (MAM)

The MBA in Apparel Merchandising program is a professional graduate for individuals who plan careers as managers. The primary emphasis is on the management of business organizations in the privet sector. the program also prepares individuals who plan careers in government, semi-government, NGO and social and private organizations. **Degree Requirements:**

A student must have to complete at least 22 courses The student must secure minimum CGPA 2.25 to award the degree.

MBA in Textile & Fashion Marketing (MTFM)

- The MBA in textile and fashion
- Marketing programs a professional graduate program for individuals who plan careers as managers. The primary emphasis is on the management of business organizations in the private *sector. the* program also prepares individuals who plan careers in government, semi-government, NGO and social and private organizations. Degree Requirements:
- A student must have to complete at least 22 courses
- The student must secure minimum CGPA 2.25 to award this degree.

Program of Law LLB (Hon's)

Today LLB program all over the world has been adapting to the changing circumstances, and it is undergoing a gradual change in content and method. Moreover, the world is fast moving towards a situation like judiciary to ensure their right to get the justice. The faculty of law in Sonargaon University is a pioneer of this trend in Bangladesh.

Degree Requirements:

- Completion of 138 credits
- Completion of the project/internship with at least a 'D' grade The minimum CGPA requirements for obtaining a LLB degree is 2.25

LLM (1 & 2 years)

Today legal education has been adapting to the changing circumstances all over the world is fast moving towards a situation in which the interest of the common people is supposed to projected by in particular institute like judiciary to ensure their right to get the justice. The department of lea in Sonargaon University is pioneer of this trend in Bangladesh.

Degree Requirements:

- Completion of 62 credits for two years and 36 credits for one year.
- Completion of the project/internship with at least a 'D' grade The minimum CGPA requirements for obtaining a LLM degree is 2.25 Mission and Vision

MISSION:

The mission is to impart world class education and to provide research facilities so that the students can attain their full intellectual, social and personal potentials.

SU also wants to create facilities for higher education to the students of Bangladesh at an affordable cost, keeping in view the challenges of

the twenty first century. SU is offers education through both campus and ICT-based online modes of teaching.

Vision:

The vision of Sonargaon University (SU) is to become a leading university and remain as a top center of excellence in higher education and research. It aims at attracting brilliant students, teachers, scholars from all over the world.

VALUE:

- Integrity and Honesty
- Respect for individuals
- Transparency and Dedication
- Concern for Quality
- Passion for innovation and Performance
- Social, Ecological and Ethical Sensitivity The Logo

This Candle of knowledge, with its suggestion of enlightened guidance, thus affirms the value we place on wisdom and understanding as the basis for leadership in life, including leadership in personal and professional affairs. The book and pen are the symbols of wisdom and excellence. All the elements of the logo are surrounded by "S" and "U" of Sonargaon university (SU), which means the home of intelligence.

The Logo



Location

Sonargaon University is positioned at Green Road. It is linked by several streets of Dhaka city. A good number of transport facilities people get at their ease. A multi-way eye-spectacle communication gateway "Hatirjheel" is adjacent to Sonargaon University (SU). SU has one campus at 147/I Green Road, Dhaka. The University has another campus at GPJA 146 Mohakahli, Dhaka-1212. All campuses are duly Approved by University Grants Commission of Bangladesh (UGC)

CHAPTER THREE: LEARNING, ANALYSIS AND FINDINGS

Learnings:

Staying the internship period of 3 months in Sonargaon University as an Internee was extensively experiencing. I have gone through a lot of new situations, experienced a very new environment and learned about professional life.

Learning from Organization:

In the processing of collecting, gathering, synchronizing several information and preparing this report have learned many organizational procedures, facts such as Admission requirements, student services, Program and course, Financial Aids and also dealing with different types of Situations.

Admission requirements:

You can choose a course that matches your skills, interests and career goals.

These courses offer flexibility, so you can vary the amount of time you spend studying each year, or even take a break for a while.

A course is a sequence of units (or subjects) that you need to completer to receive your qualification.

Most courses have a mix of compulsory core units, and optional elective units that you can chose to complete based your area of interest, expertise or experience.

Prerequisites and co-requisites:

Prerequisites are units that you must complete before you can enroll into a specific unit.

Co-requisites are units that you must complete at the same time as another unit.

Financial Aids:

It's a good idea to understand how much your course may cost before you apply so that there are no surprises.

About Fees How much you pay for your course depends on a number of factors.

Course tuition fees: The amount you pay for your course, as well as any fee assistance you may services & Amenities Fee (SSAF): The SSAF is a fee that all students need to pay for services and amenities not directly related to your course, such as sport, counselling... Fee assistance & advice: we offer you a wide range of assistance, referrals and advice e to help your finances while studying.

Scholarship we offer many scholarships including for students from secondary schools in western Melbourne and overseas.

Student Services:

Timetable

Most units have a fixed weekly timetable and include lectures and tutorials.

Your curse may include:

- Lectures
- Tutorials and/or labs
- Classes
- Seminars
- Workshop and group assignments.

Lectures:

Lectures are large, formal classes taught by a lecturer or professional and are usually one to two hours long.

Key course material is presented to all students enrolled in the unit, so the class size can be very large.

Labs:

During labs you put your knowledge into practice with hands-on work. Not all courses have a practical component.

Learning from internship program:

The learnings from internship program was a new experience since such events is very new in a student's life.

I have learned how students get admitted, universities running process, how their accounts work and all. In this up and down, I have come to know what the environment of an organization is and how to deal with it. This experienced surely made me prepared for my nest corporate life.

Analysis:

For analyzing I did a survey. By this survey I get some important information by which I complete this project report. For analyze those data I follow the open method. This method the organizations current position is satisfactory or not.

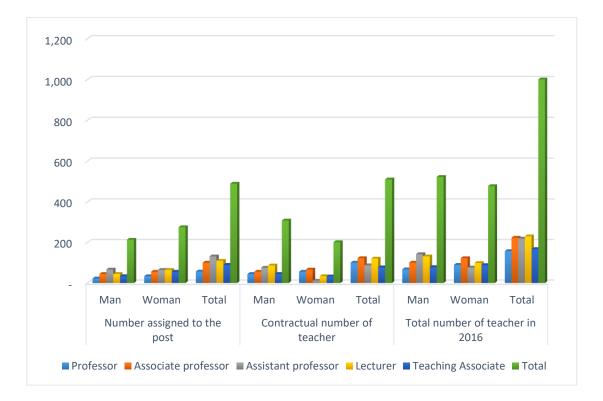


Figure 1: Total number of teacher of in 2021

Here we see the total number of teacher in 2021. We can say from this chart that the number of woman teacher are few.

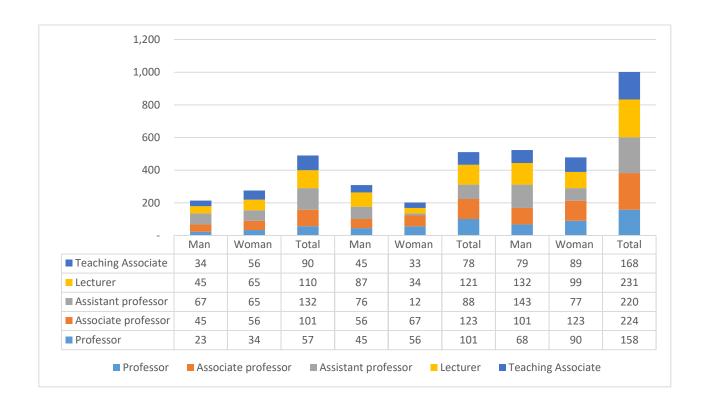


Figure 2: Degree Statistics of Teachers in 2021

Here in the figure says that degree statistics of teacher in 2021 are good. The number of full time teacher need to increase than part time teacher.

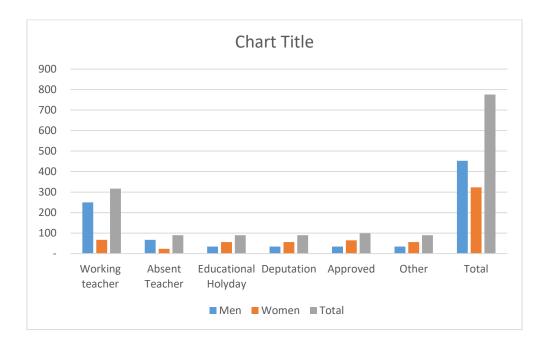
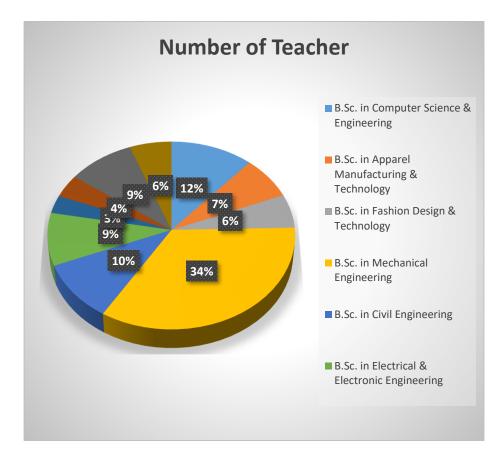


Figure 3: Working and Absent Number of Teachers in 2021

Figure States that there is no absent teacher in 2021. The number of working teacher are over 250.



- B.Sc. in Computer Science & Engineering(CSE)
- B.Sc. in Apparel Manufacture and Technology
- B.Sc. in Fashion Design and Technology
- B.Sc. in Mechanical Engineering
- B.Sc. in Civil Engineering
- B.Sc. in Electrical and Electronic Engineering
- B.Sc. in Textile Engineering
- B.Sc. in Civil Engineering
- Bachelor of Laws with Honors (LLB)
- Executive Master of Business Administration (EMBA)

Figure 4: Institute and Thematic Ratio of Teachers and Student

s in 2021

Here Figure 4 says that the ratio of teacher and students of faculty of science and engineering dept. of mechanical engineering are more than any other faculty in 2021

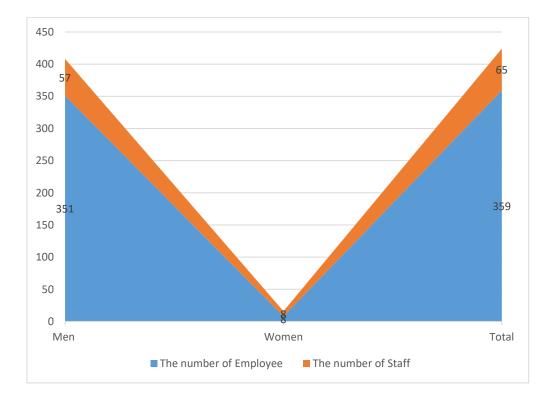


Figure 5: Staff and Employee Statistics in 2021

This figure says that the number of male staff and employee are more than woman staff and employee in 2021. There is nothing to say about the woman staff and employee here in this figure.

Lab Instructor

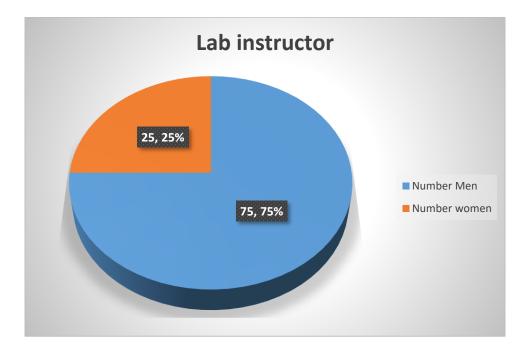
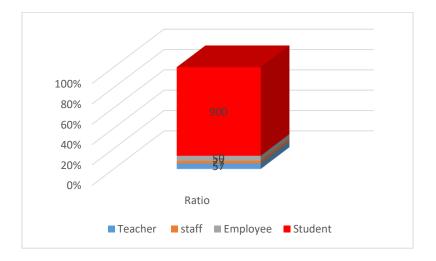


Figure 6: Engaged in Technical Work Staff and Employee Statistics in 2021

Figure says that there are just Male staff and employee engaged in technical work in 2021



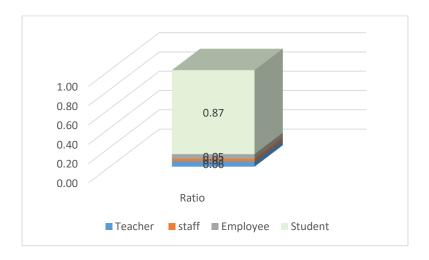
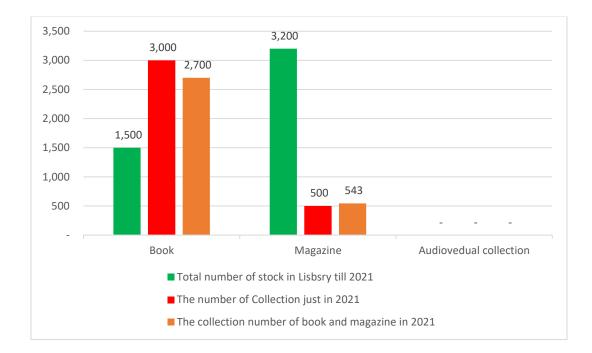


Figure 7: Ratio of Teachers, Staff, Employee and Students in 2021

The Figure shows of teachers, staff, employee and students in 2021



- Total number of stock in library till 2021
- The n umber of collection just in 2021
- The collection number of book and magazine in 2021

Figure 8: Library description in 2021

Here in figure says the description of library in 2021. In 2021 book collection was near 1500.

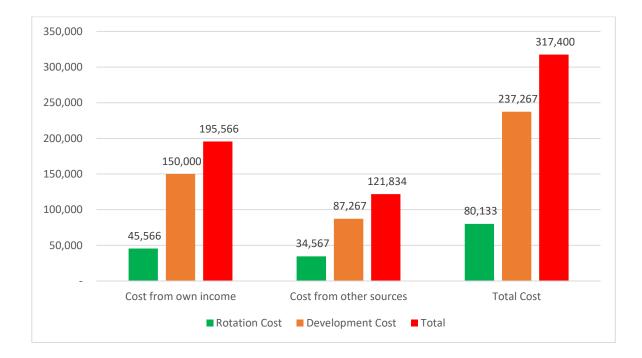


Figure 9: Collecting of spending money on Library in 2021

Here this figure shows the cost from own income and other sources. The number of cost from other sources are more than the cost from own income of this university.

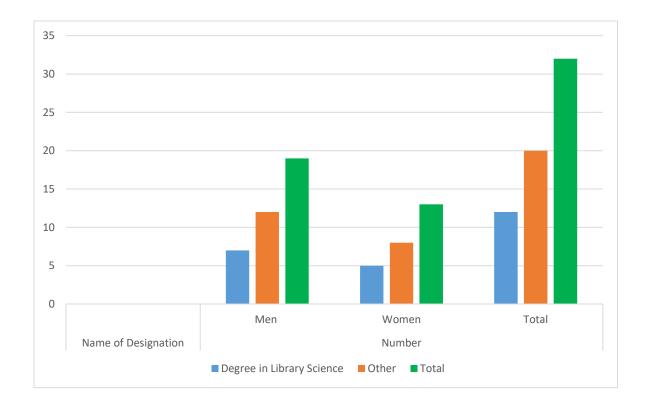
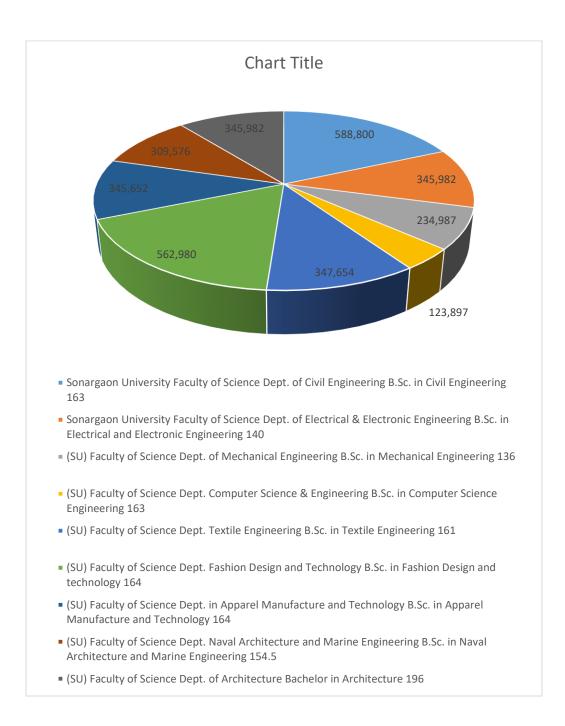


Figure 10: Working Manpower in Library in 2021

In this figure we can find out that the number of man with degree in library science are more than the women with degree in library science in 2021



- Sonargaon University Faculty of Science Dept. of Civil Engineering B.Sc. in Civil Engineering 163
- Sonargaon University Faculty of Science Dept. of Electrical & Electronic Engineering B.Sc. in Electrical and Electronic Engineering 140

- (SU) Faculty of Science Dept. of Mechanical Engineering B.Sc. in Mechanical Engineering 136
- (SU) Faculty of Science Dept. Computer Science & Engineering B.Sc. in Computer Science Engineering 163
- (SU) Faculty of Science Dept. Textile Engineering B.Sc. in Textile Engineering 161
- (SU) Faculty of Science Dept. Fashion Design and Technology B.Sc. in Fashion Design and technology 164
- (SU) Faculty of Science Dept. in Apparel Manufacture and Technology
 B.Sc. in Apparel Manufacture and Technology 164
- (SU) Faculty of Science Dept. Naval Architecture and Marine Engineering B.Sc. in Naval Architecture and Marine Engineering 154.5
- (SU) Faculty of Science Dept. of Architecture Bachelor in Architecture 196

Figure 11: Operated and directed by private universities and UCG approved Faculty, Division and Name of all course, Credit and total spending information in 2021

Figure 11 shows that the total cost of dept. of architecture are more than the total cost of dept. of naval architecture and marine engineering.

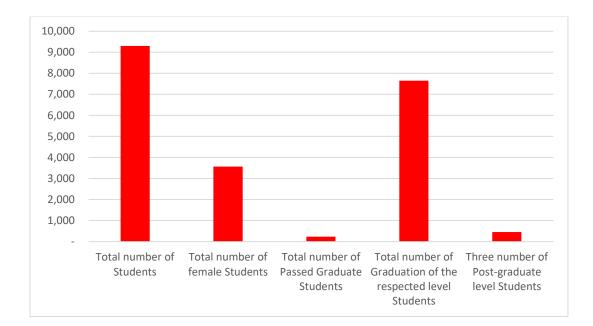


Figure 12: Statistics of total studying student

This figure shows the statistics of total studying student in 2021 we can see from this chart that total number of graduation of the respected level students are more than the number of postgraduate level in 2021

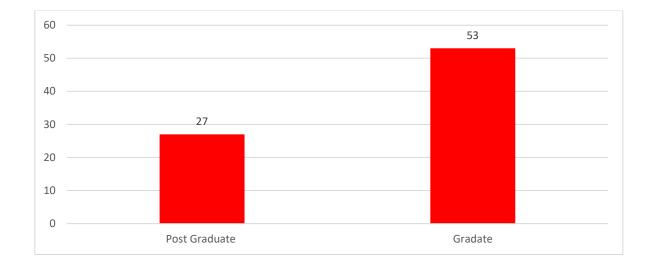


Figure 13: The number of passed out students of degree based

This figure shows the number of degree based passed out students in 2021.

Postgraduate student in number are less than the graduate student in tech and engineering.

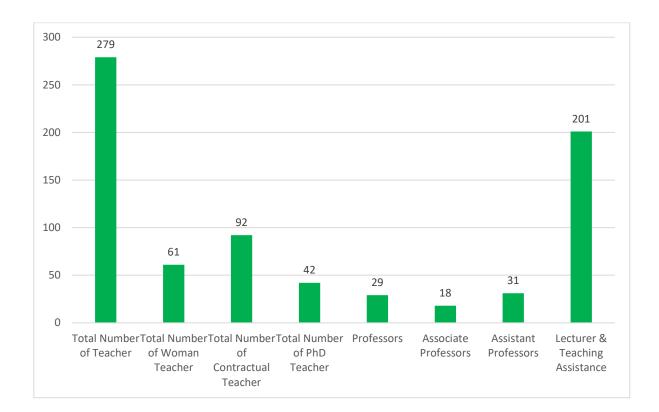


Figure 14: Teacher Statistics

This figure shows the statistics of the total number of teacher in 2021. Here teacher with lecturer and teaching *assistance designation are* more in number than any other designated teacher.

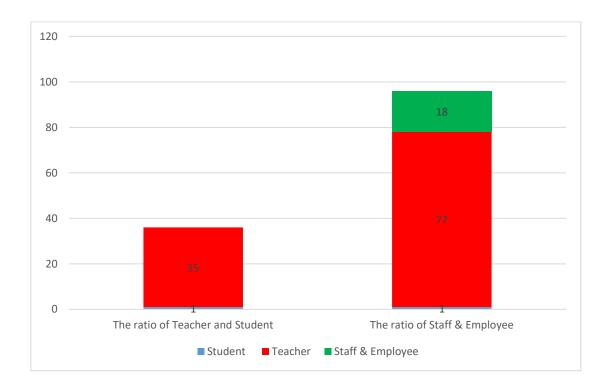


Figure 14: The statistics of Staff and Employee

This figures states the statistics of staff and employee here we can see the ratio of teacher and students are 1.22 and staff, employee and students ration are 1.18

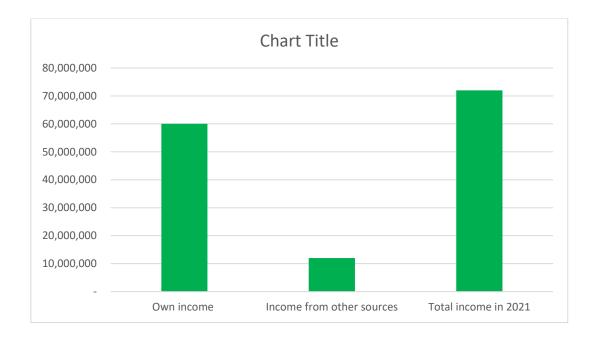


Figure 15: Total income in 2021

We can see the total income in 2021 in this figure. Income from own sources are less than the income from sources.

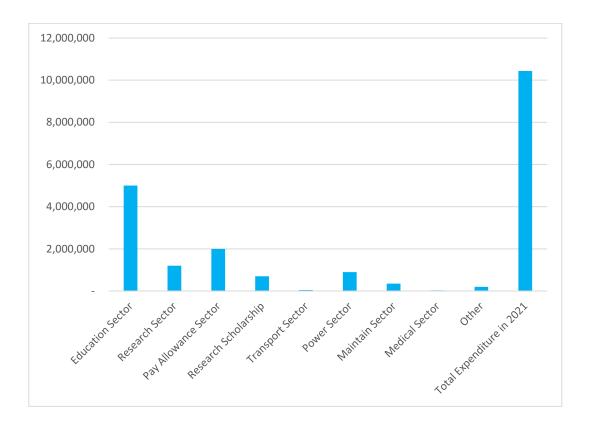


Figure 16: Total expenditure in 2021

In this figure we can see the total expenditure of this university in 2021. Expenditure in education sector are more than any other sector in 2021 of this university.

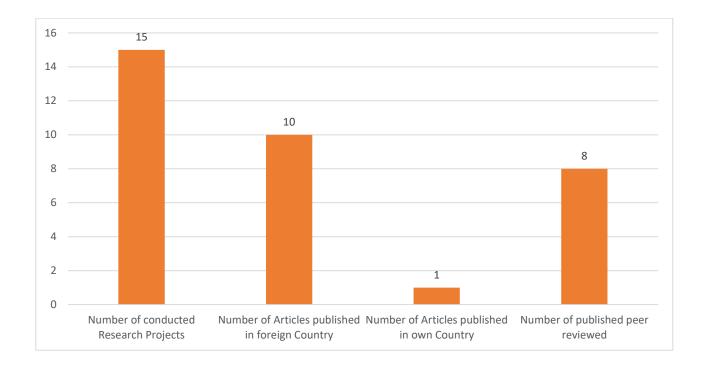


Figure 17: Library Table

Here we can see the total description of library in 2021. Here total stock numbers in library content are 1800 and acquisition are 3.

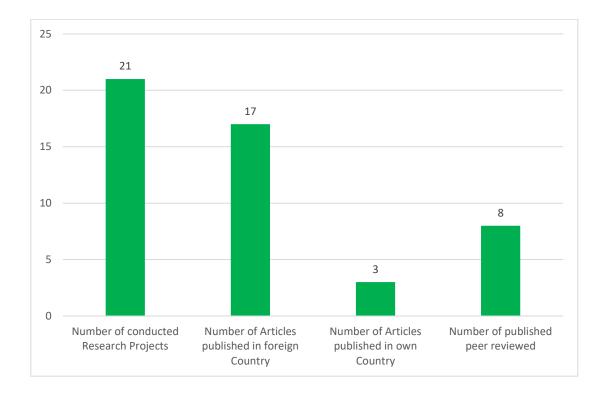


Figure 18: Research Table

This figure states that description of the research sector. Here we can see the number of an article published in own country are less in number in research sector in 2021

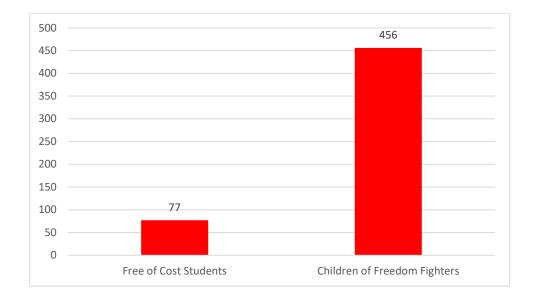


Figure 19: The number of free of cost students and children of the freedom freighter

We can see form this chart that there are no students studying with free of cost in 2021. The number of children of the freedom freighter are over 77 studying in this university in 2021.

Findings:

- Students appreciate the value of a university degree, indeed many of them seeing it as an absolute necessity for career success.
- They, often reluctantly, state they would be prepared to pay whatever was asked to get a degree
- However, many question whether the current delivery of the degree represents value for money; common complaints are: lack of close contact with tutors and lecturers, boring lectures with lecturers simply reading from notes or summarizing textbooks, inappropriate timetabling, no contact with leading researchers, coursework no being marked.
- When asked what universities should be spending scarce resources on there was a strong preference for more staff and better library resources, while there was a much lower rating for improved teaching accommodation and student union/leisure facilities. As one student put it, we are here to get a degree not to have fun'
- Most students found the switch to university teaching and learning styles hard, especially the switch from what many described as 'spoon-feeding' at school to Independent learning.
- Large impersonal first-year classes exacerbated the problem
- Student from disadvantaged backgrounds struggle to pay living expenses, leading many to take up term-time work which effects their performance' others choose to live at home a miss out on student social life.
- Competition for internships and vac schemes is fierce and depends a lot on 'who you know'
- Students from privileged backgrounds are better placed to make strategic choice to further their careers.

CHAPTER. FOUR: RECOMMENDA TIONS CONCLUSION

Recommendation:

- They need to upgrade their technology. It is Important for universities for universities to be upgrade their technology in these Modern age. University work are much dependent in IT sector.
- Management is Friendly but some staff is not maintaining skillful monitoring team for monitor all the thing.
- They need to increase their library store.
- They need to increase their orientation hall.
- They need to develop their work environment.
- They need to develop their work skilled
- They need to be more obliged for department responsibility.
- They need to be developed their accounts system
- They need to be developed their human resource management.

Conclusion:

In the end of this report I want to say that the university degree will be great foundation for a successful career in the future, in whatever field that maybe. And this university will make it happen for you.

After this study or project report I got lots of knowledge about how university works. This type of knowledge create value not only job life but also daily life. It was a great experience for my life.

References:

Report Annex Annual Report of 2021 *Publications* Prospectus published by Sonargaon University. Website www.su.edu.com

Page | - 49 -